

Date : 27/09/2019

Corporate Relationship Department
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street, Fort
Mumbai – 400 001.

Dear Sir,

Sub: Summary of proceedings 36th Annual General Meeting - Company Code no. 512589

We submit the Summary of proceedings of the 36th Annual general Meeting held on 27th September, 2019 as required by SEBI (LODR) provisions as under :-

36th Annual General Meeting of the Members of the Company was held on Friday, the 27th September, 2019 at 09:30 AM at 415-416, Arun Chambers, Tardeo Road, Mumbai – 400 034 to transact the business mentioned in the notice of the Annual General Meeting dated 14/08/2019.

Mr. Ashok Tulsyan Chaired the meeting. The requisite quorum being present, the Chairman called the meeting in order. The chairman made a brief presentation on the company's business performance during the financial year 2018-19. Thereafter the Auditors report and the Secretarial Audit Report were read. The chairman requested the member present to ask questions or seek clarification on company's working. The chairman then responded to the queries raised.

As required by the provisions of the Companies Act, 2013 and the Listing Agreement with the exchange facility of voting through electronic means on all proposals contained in the notice of Annual General Meeting dated 14th August, 2019 was provided to the members between 24th September 2019 to 26th September 2019. The facility of ballot paper voting was provided at the AGM.

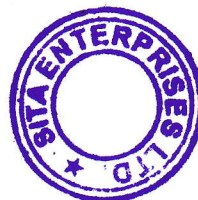
The following items of business as mentioned in the Notice of Annual General Meeting were transacted :-

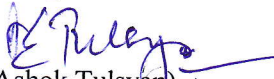
1. To consider and adopt Audited financial statements, report of the Directors and Auditors.
2. To appoint Mr. A. Tulsyan, who retires by rotation, as Director.
3. To appoint the Statutory Auditors.

The meeting concluded at 11:00 AM. The Company has appointed Mr. Vijay Kumar Mishra as Scrutinizer to scrutinize the e-voting and ballot voting. The results of voting shall be declared and submitted with the exchange after receipt of report by the Scrutinizer. The Voting Results, in the prescribed format in terms of Regulation 44(3) of the Regulations, shall be submitted separately.

Thanking you,

Yours faithfully,
For Sita Enterprises Limited




(Ashok Tulsyan)
Whole Time Director