

Date : 16/09/2021

Corporate Relationship Department  
BSE Limited  
Phiroze Jeejeebhoy Towers  
Dalal Street, Fort  
Mumbai – 400 001.

Dear Sir,

**Sub: Summary of proceedings 38<sup>th</sup> Annual General Meeting - Company Code no. 512589**

Further to our earlier communications dated 13/08/2021 and 21/08/2021 we submit the summary of proceedings of the 38<sup>th</sup> Annual General Meeting held on 16<sup>th</sup> September, 2021 as under :-.

38<sup>th</sup> Annual General Meeting of the Members of the Company was held on Thursday, the 16<sup>th</sup> September, 2021 at 03:00 PM through video conferencing (“VC”) Other Audio- Visual means (“OAVM”) to transact the business mentioned in the notice of the Annual General Meeting dated 13/08/2021. The deemed venue of the AGM is the company’s registered office at 415-416, Arun Chambers, Tardeo Road, Mumbai – 400 034. .

Mr. Ashok Tulsyan, Whole Time Director of the company, chaired the meeting.

The requisite quorum being present, the Chairman called the meeting in order. The notice of the meeting, the Auditors report, Secretarial Audit Report and Directors report were taken as read, being already circulated among the members. The chairman made a brief presentation on the company’s business performance during the financial year 2020-21. The chairman then requested the registered speakers members present to speak. The chairman then responded to the queries raised.

As required by the provisions of the Companies Act, 2013 and the Listing Agreement with the exchange facility of voting through electronic means on all proposals contained in the notice of Annual General Meeting dated 16<sup>th</sup> September, 2021 was provided to the members between 13<sup>th</sup> September, 2021 to 15<sup>th</sup> September 2021. The facility of e-voting was also provided at the AGM.

The following items of business as mentioned in the Notice of Annual General Meeting were transacted :-

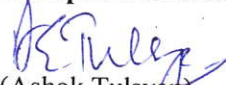
1. To consider and adopt Audited financial statements, report of the Directors and Auditors.
2. To appoint Ms. Sanju Tulsyan, who retires by rotation, as Director.
3. To re-appointment of Mr. Ashok Tulsyan as Whole Time Director of the Company.
4. To re-appointment of Mr. Sandeep Rathi as an Independent Director of the Company.

The meeting concluded at 03:40 PM. The Company has appointed Ms. Swati Mittal, Company Secretary as Scrutinizer to scrutinize the e-voting and ballot voting. The results of voting shall be declared and submitted with the exchange after receipt of report by the Scrutinizer. The Voting Results, in the prescribed format in terms of Regulation 44(3) of the Regulations, shall be submitted separately.

Thanking you,



Yours faithfully,  
For Sita Enterprises Limited

  
(Ashok Tulsyan)  
Whole Time Director