

23-07-2024

DCS-Listing
Bombay Stock Exchange Ltd.
Dalal Street, Fort,
M u m b a i – 400 001.

Dear Sir,

Company Code No. 512589

Sub: Reconciliation of Share Capital Audit Report' for Quarter ended 30th June, 2024

We are enclosing Secretarial Audit Report of the above quarter as required vide regulation 76(1) of the SEBI (Depositories and Participants) Regulations, 2018.

With regards,

Yours faithfully,
For Sita Enterprises Limited

(Shweta Mehta)
Company Secretary & Compliance Officer



PRIYANKA BORANA
Company Secretary

To

The Board of Directors
Sita Enterprises Limited
415/416, Arun Chambers,
Tardeo Road, Mumbai - 400034.

Scrip Code : 512589

Company Registration Number : L45202MH1982PLC026737

Authorised Capital : Rs. 3 Crores

We have examined the Register of Members and other records / documents maintained by Sita Enterprises Limited (hereinafter referred to as 'Company') and its Registrar and Share Transfer Agent namely Link Intime India Private Limited, for issuing this certificate in accordance with Circular D& CC/FITTC/CIR-16/2002 dated June 30, 2024 and Circular CIR/ MRD/ DP/ 30/ 2010 dated September 06, 2010 issued by the Securities and Exchange Board of India.

In our opinion and to the best of our knowledge and according to the information and explanations given to us and based on such verification as considered necessary by us, we hereby certify the Reconciliation of Share Capital Audit in the prescribed format as under:

RECONCILIATION OF SHARE CAPITAL AUDIT

1	For the Quarter ended:	:	30-06-2024
2	ISIN	:	INE579D01019
3	Face Value	:	Re. 10/- per share
4	Name of the Company	:	SITA ENTERPRISES LIMITED
5	Registered Office Address	:	415/416, Arun Chambers, Tardeo Road , Mumbai - 400034
6	Correspondence Address	:	Same as above
7	Telephone No	:	022-66627383
8	Fax	:	022-66627383
9	E-mail Address	:	sitaenterprisesltd@yahoo.com
10	Name of the Stock Exchange where the Company's securities are listed	:	BSE Ltd.

		Number of Shares	% of Total Issued capital
11	Issued Capital	30,00,000	-
12	Listed Capital	30,00,000	100
13	Held in Dematerialised Form in CDSL	12,52,109	41.74%
14	Held in Dematerialised Form in NSDL	14,95,991	49.87%
15	Physical form of shares	2,51,900	8.39%

Plot No. 12, Bank Colony, Vijay Nagar, Sinnar, Nashik - 422103
Email: cpriyankaborana@gmail.com Mobile No.: 7877583121



16	Total No. of shares	30,00,000	100
17	Reasons for the differences if any between (11& 12), (11&16) (12&16)	NA	NA

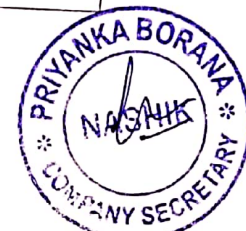
18	Certifying the details of changes in share capital during the quarter under consideration as per the Table below :					
Particulars ***	No. of shares	Applied/ Not Applied	Listed on Stock Exchange	Whether intimated to CDSL	Whether intimated to NSDL	In principle approval pending for Stock Exchange
NA	NA	NA	NA	NA	NA	NA

*** Rights, Bonus, Preferential Issue, ESOP's, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, (if any other specify)

19	Register of members is updated	: YES
20	Reference of the previous quarter with regards to excess dematerialized shares	: NA

21	Mentioned the total no of request if any, confirmed after 21 days and the total no. of request pending beyond 21 days with the reasons for the delay:		
	Total no. of Demat request	No. of Request	No. of Shares
	Confirmed after 21 days	Nil	Nil
	Pending for more than 21 days	Nil	Nil.
			Reasons for the delay
			Not Applicable
			Not Applicable

22	Name , Mobile No., & Fax No. of Compliance Officer /Company Secretary of the Company	: Ms. Shweta Mehta (Company Secretary & Compliance Officer) Telephone No: 022-66627383 / 66627384 Fax No: 022-66627383 / 66627384 Email: sitaenterprisesltd@yahoo.com
23	Name, Address, Tel. & Fax No, Regn, No of Certifying Auditor	: PCS Priyanka Borana Plot No. 12, Bank Colony, Vijay Nagar, Sinnar, Nashik - 422103 M.No : A57839 COP : 26586 Contact No : 7877583121 Email : cspriyankaborana@gmail.com
24	Appointment of the Common Agency for the Share Registry work	: LINK INTIME INDIA PRIVATE LIMITED INR000004058 C-101, 247 Park, LBS Marg, Vikhroli West, Mumbai, Maharashtra, 400083 Tel.: (91)22-49186270 Fax.: (91)22-49186060



		Email: rnt.helpdesk@linkintime.co.in Website: www.linkintime.co.in
25	Any other auditor may like to provide (e.g. BIFR Company, delisting from Stock exchange, Change of the name of the Company)	NIL



Priyanka Borana
(Practicing Company Secretary)
Membership No: A57839
CP No. 26586
UDIN: A057839F000788492



Place: NASHIK
Date: 20/07/2024